

# Breakdown sheet

One sheet for each scene.  
Mark the script in the same colours.

|                                                                                                                                 |             |                             |                                                                                                                    |           |
|---------------------------------------------------------------------------------------------------------------------------------|-------------|-----------------------------|--------------------------------------------------------------------------------------------------------------------|-----------|
| Production title                                                                                                                |             |                             | Script date                                                                                                        | Sheet no. |
| Scene no.                                                                                                                       | Script page | Pages<br>_____ and _____ /8 | Interior or exterior<br><input type="checkbox"/> INT <input type="checkbox"/> EXT <input type="checkbox"/> INT/EXT |           |
| Time<br><input type="checkbox"/> DAY <input type="checkbox"/> NIGHT <input type="checkbox"/> DAWN <input type="checkbox"/> DUSK |             |                             | Set, as in the heading                                                                                             |           |
| Location, the real place                                                                                                        |             |                             |                                                                                                                    |           |
| Synopsis, one line                                                                                                              |             |                             |                                                                                                                    |           |

|                                                                                                                                                                                                                                                                            |                                                                                    |                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| <div><div><div></div></div><div><b>Cast</b></div><div>1. _____</div><div>2. _____</div><div>3. _____</div><div>4. _____</div><div>5. _____</div><div>6. _____</div><div>7. _____</div><div>8. _____</div><div>9. _____</div><div>10. _____</div><div>11. _____</div></div> | <div><div><div></div></div><div><b>Stunts</b></div><div></div></div>               | <div><div><div></div></div><div><b>Extras, silent</b></div><div></div></div>    |
|                                                                                                                                                                                                                                                                            | <div><div><div></div></div><div><b>Extras, atmosphere</b></div><div></div></div>   | <div><div><div></div></div><div><b>Special effects</b></div><div></div></div>   |
| <div><div><div></div></div><div><b>Props</b></div><div></div></div>                                                                                                                                                                                                        | <div><div><div></div></div><div><b>Vehicles and animals</b></div><div></div></div> | <div><div><div></div></div><div><b>Sound and music</b></div><div></div></div>   |
| <div><div><div></div></div><div><b>Wardrobe</b></div><div></div></div>                                                                                                                                                                                                     | <div><div><div></div></div><div><b>* Make-up and hair</b></div><div></div></div>   | <div><div><div></div></div><div><b>Special equipment</b></div><div></div></div> |
| <div><div><div></div></div><div><b>Production notes</b></div><div></div></div>                                                                                                                                                                                             |                                                                                    |                                                                                 |

The colours are one common scheme. If your production has its own, use that.

## Scene list

A row for each scene, as on a stripboard.

Title: \_\_\_\_\_

**Strip colours:**  Day interior  Day exterior  Night interior  Night exterior Dawn and dusk: as the production decides.

# Breakdown sheet: an example

Low Tide, scene 6, the beach.  
From [scriptopus.com/script-breakdown-template](https://scriptopus.com/script-breakdown-template)

|                                                                                                                                            |                         |                       |                                                   |                                                                                                                               |                       |
|--------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-----------------------|---------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| Production title<br><b>LOW TIDE</b>                                                                                                        |                         |                       | Script date                                       |                                                                                                                               | Sheet no.<br><b>6</b> |
| Scene no.<br><b>6</b>                                                                                                                      | Script page<br><b>5</b> | Pages<br><b>1 5/8</b> |                                                   | Interior or exterior<br><input type="checkbox"/> INT <input checked="" type="checkbox"/> EXT <input type="checkbox"/> INT/EXT |                       |
| Time<br><input checked="" type="checkbox"/> DAY <input type="checkbox"/> NIGHT <input type="checkbox"/> DAWN <input type="checkbox"/> DUSK |                         |                       | Set, as in the heading<br><b>EXT. BEACH - DAY</b> |                                                                                                                               |                       |
| Location, the real place                                                                                                                   |                         |                       |                                                   |                                                                                                                               |                       |
| Synopsis, one line<br>At low tide Mara accuses Des of keeping her from her dying mother. He has no answer and walks away.                  |                         |                       |                                                   |                                                                                                                               |                       |

|                                                                                                                                                                                                                        |                                                                                                                                                    |                                                                                                                                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <div><div><div></div></div><div><b>Cast</b></div><div>1. Mara</div><div>2. Des</div><div>3.</div><div>4.</div><div>5.</div><div>6.</div><div>7.</div><div>8.</div><div>9.</div><div>10.</div></div>                    | <div><div><div></div></div><div><b>Stunts</b></div><div>None.</div></div>                                                                          | <div><div><div></div></div><div><b>Extras, silent</b></div></div>                                                                                                                    |
|                                                                                                                                                                                                                        | <div><div><div></div></div><div><b>Extras, atmosphere</b></div><div>None written. A public beach may need passers-by kept out of shot.</div></div> | <div><div><div></div></div><div><b>Special effects</b></div><div>Des's footprints filling with sea water as he walks off, shot for real at the water's edge or prepared.</div></div> |
| <div><div><div></div></div><div><b>Props</b></div><div>Mara's field recorder, the one she carries all day.</div></div>                                                                                                 | <div><div><div></div></div><div><b>Vehicles and animals</b></div><div>None.</div></div>                                                            | <div><div><div></div></div><div><b>Sound and music</b></div><div>Mara records the shallows in the scene, and that recording plays again in the last scene.</div></div>               |
| <div><div><div></div></div><div><b>Wardrobe</b></div><div>Both as in the scenes at the house; Des in the old jumper from scene 3.</div></div>                                                                          | <div><div><div></div></div><div><b>* Make-up and hair</b></div><div>Wind on the beach, to match on into scene 7 in the study.</div></div>          | <div><div><div></div></div><div><b>Special equipment</b></div><div>None.</div></div>                                                                                                 |
| <div><div><div></div></div><div><b>Production notes</b></div><div>Low water, in daylight, from the tide table. The scene ends as the tide turns. Des crosses wet rock, so check the footing for the actor.</div></div> |                                                                                                                                                    |                                                                                                                                                                                      |