

Breakdown sheet

One sheet for each scene.
Mark the script in the same colours.

Production title			Script date		Sheet no.
Scene no.	Script page	Pages _____ and _____ /8		Interior or exterior ☐ INT ☐ EXT ☐ INT/EXT	
Time ☐ DAY ☐ NIGHT ☐ DAWN ☐ DUSK			Set, as in the heading		
Location, the real place					
Synopsis, one line					

Cast 1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____ 7. _____ 8. _____ 9. _____ 10. _____ 11. _____	Stunts	Extras, silent
	Extras, atmosphere	Special effects
Props	Vehicles and animals	Sound and music
Wardrobe	* Make-up and hair	Special equipment

Production notes
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The colours are one common scheme. If your production has its own, use that.

Scene list

A row for each scene, as on a stripboard.

Title: _____

Strip colours: Day interior Day exterior Night interior Night exterior Dawn and dusk: as the production decides.

Breakdown sheet: an example

Low Tide, scene 6, the beach.
From scriptopus.com/script-breakdown-template

Production title LOW TIDE			Script date		Sheet no. 6
Scene no. 6	Script page 5	Pages 1 5/8		Interior or exterior ☐ INT ☒ EXT ☐ INT/EXT	
Time ☒ DAY ☐ NIGHT ☐ DAWN ☐ DUSK			Set, as in the heading EXT. BEACH - DAY		
Location, the real place					
Synopsis, one line At low tide Mara accuses Des of keeping her from her dying mother. He has no answer and walks away.					

Cast 1. Mara 2. Des 3. 4. 5. 6. 7. 8. 9. 10.	Stunts None.	Extras, silent
	Extras, atmosphere None written. A public beach may need passers-by kept out of shot.	Special effects Des's footprints filling with sea water as he walks off, shot for real at the water's edge or prepared.
Props Mara's field recorder, the one she carries all day.	Vehicles and animals None.	Sound and music Mara records the shallows in the scene, and that recording plays again in the last scene.
Wardrobe Both as in the scenes at the house; Des in the old jumper from scene 3.	* Make-up and hair Wind on the beach, to match on into scene 7 in the study.	Special equipment None.

Production notes

Low water, in daylight, from the tide table. The scene ends as the tide turns. Des crosses wet rock, so check the footing for the actor.